



**DATE:** August 15, 2022  
**TO:** Halifax Community College  
**FROM:** Dr. Michael Williams, Chairman, Board of Trustees  
**RE:** Presidential Search Announcement & Invitation to Complete an Electronic Survey (Progress Report #1)

The Board of Trustees is pleased to announce that we have begun the search to identify the next President of Halifax Community College (HCC). The Board is committed to conducting an equitable, inclusive, and transparent national search that will attract a strong and diverse pool of candidates from throughout North Carolina and the nation.

The Board has selected the Association of Community College Trustees (ACCT) to assist us with the Presidential search process. ACCT's assistance will include providing support with the development of the Presidential Profile, recruiting highly competitive candidates, and working extensively with the Board and Search Committee. ACCT has conducted over 750 community college searches and brings a wealth of knowledge and expertise to our process. ACCT's mission is to strengthen community college governance through education and advocacy. Mr. Kennon Briggs will serve as our ACCT Search Consultant, and will assist the Board and Search Committee throughout this important process. His bio is located at: [Kennon Briggs](#)

### **Electronic Survey - Presidential Profile Development**

The entire HCC community is invited and encouraged to participate in an electronic survey and share your thoughts about the qualities, characteristics, and qualifications we are seeking in our next President, as well as the opportunities and challenges facing HCC in the years to come. The anonymous responses to the survey will be used to inform the development of the draft Presidential Profile.

The survey is available here:

<https://www.surveymonkey.com/r/halifax-community-college-presidential-search>

**Please submit your survey feedback no later than 4:00 p.m. (Eastern) on Friday, August 26, 2022.**

### **The Presidential Search Committee**

The Presidential Search Committee will review the confidential applications, interview semifinalist candidates, and identify the final candidates to be submitted to the full Board of Trustees for consideration. The Search Committee is comprised of the following members:

**Ms. Mary Mebane – Search Co-Chair and Board of Trustees**

**Dr. Julie Galvin – Search Co-Chair and Science Department Head**

**Mr. Joseph Johnson – Board of Trustees**

**Dr. Georgette Kimball – Community Member**

**Reverend Michael Mills – Board of Trustees Vice Chair**

### **Final Candidates**

The Board will interview the final candidates, and all finalists will participate in open forums at Halifax Community College. We anticipate the open forums taking place in late October/early November, and we will provide the dates, times, and location once they are confirmed. All employees, students, and community members will be invited to attend the open forums. Feedback forms will be provided to all attendees, and the completed forms will be collected at the end of each forum and provided to the Board for review as part of its deliberation process.

### **Recruitment**

Our recruitment efforts will involve an open and thorough national search seeking qualified candidates from all regions of the country. ACCT specializes in one-to-one recruitment of community college leaders. Additionally, to assist with this process, advertisements will be placed in the *Chronicle of Higher Education* and other major publications and websites.

### **Presidential Search Webpage**

The HCC website will include information on all aspects of the search, both for the College community and candidates. The Presidential search webpage will be developed in the coming weeks and will include key information including the timeline, regular progress reports, information on how to apply, etc.

We will continue to keep you updated on this important process. If you have any questions or suggestions, please feel free to reach out to our ACCT Search Consultant: Mr. Kennon Briggs, ACCT Search Consultant, [kennondb@gmail.com](mailto:kennondb@gmail.com), (919) 621-7988 (mobile).