Students are admitted to the Consortium in accordance with policies approved by the Policy Board. The four Consortium colleges do not guarantee admission to the nursing program to every student who seeks admission. Completion of the nursing curriculum does not guarantee success in passing the licensure exam. A nursing student must be admitted/readmitted to the nursing program in order to take courses for credit in any nursing (NUR) course.

Admission to the Practical Nursing Education program is limited. The deadline to complete Step I is February 1, 2010. It is the responsibility of the applicant to ensure all requirements are met by the established deadline. Deadlines, guidelines, and policies apply equally to all students. Halifax Community College retains the right to extend the application deadline in order to fill the program.

HCC does not maintain a waiting list. Should there not be enough qualified applicants, HCC reserves the right to reopen the program to qualified applicants within the Consortium. Applicants not selected to enter the Practical Nursing Education program must reapply each year by completing an Application for Readmission/Change of Major/Allied Health Program form.

Admission Policy

All applicants are required to complete steps I through III before acceptance. Applicants must sequentially complete each step before moving to the next.

STEP I: Application process

1. Your admissions file must contain the following:
   a. Application for admission to HCC indicating “Licensed Practical Nurse” D45660.
   b. Application for Readmission/Change of Major/Allied Health Program indicating “Licensed Practical Nurse” D45660 (blue application) fall 2010.
   c. Official high school transcript or GED scores. Currently enrolled high school students are required to submit a partial transcript at time of application. A final transcript must be submitted at the time of graduation.
   e. Copy of your signed Social Security card.
All applicants must complete the following:

f. Take the ASSET placement test. For each of these courses, you must either make the following placement test scores, successfully complete the developmental courses at HCC or receive credit for regular college courses. Placement scores are valid for 2 years if continuously enrolled at HCC and must be valid at point of entry (first day of class).

1. Writing and Reading: score 41 or take ENG095/95A
2. Math: score 41 or take MAT060
3. Algebra: score 41 or take MAT070

Recent high school graduates scoring 500 or more on verbal and math portions on the SAT exam are exempt from taking College placement tests. SAT scores cannot be over 5 years old.

2. All applicants must attend an information session. This information session is part of the entry requirements, is mandatory and must be attended by the February 1, 2010 deadline. See information session schedule included in this packet.

STEP II: Permission to take Test of Essential Academic Skills (TEAS)

1. The TEAS is given only to those who have met all entry requirements and qualify by February 1, 2010. Applicants must make at least a 62% on the overall TEAS score and a 76% on the reading section of the TEAS. There is a study guide available in the bookstore and it is highly recommended you review the material prior to taking the test. You may test once per year in the Consortium. If a student takes the TEAS more than once per calendar year outside the NEWH Nursing Consortium, the first score will be used for acceptance purposes. All students are required to pay $25.00 fee to take the exam. Picture ID will be required to take the exam. Test scores are valid for two years and must be valid at point of entry (first day of class).

The TEAS assessment is multiple-choice and tests the following four areas:

Section 1 – Reading; 50 minutes to answer 40 questions
This section covers paragraph comprehension, passage comprehension, and inferences/conclusions.

Section 2 – Mathematics; 56 minutes to answer 45 questions
This section covers whole number, metric conversions, fractions and decimals, algebraic equations, percentages, diagrams/graphs, and ratio/proportion. You cannot use a calculator. Scratch paper and pencils will be provided for you.

Section 3 – Science; 38 minutes to answer 30 questions
This sections covers science reasoning, science knowledge, biology, chemistry, anatomy and physiology, physics, and general science.
Section 4 – English and Language usage; 65 minutes to answer 55 questions
This section covers punctuation, grammar, sentence structure, contextual words, and spelling.

**STEP III: Conditional Acceptance**

1. Should there be more qualified applicants than space available the following criteria will be used to determine those selected for admission:
   
a. Overall TEAS score of 62% and sub-score of 76% on reading  
b. Academic performance points (GPA) on a minimum of 4 hours on nursing related curriculum  
c. Total number of science courses in the nursing curriculum with a “C” or better  
d. Currently certified as NA I, NA II or successful completion of allied health curriculum

**Selection process**

The Allied Health Selection Committee consists of: Dean of Student Services, Dean of Curriculum, and Vice-President of Instructional Services. After meeting all entry requirements, students are ranked according to the criteria in Step III. In addition, the Allied Health Selection Committee reviews all qualified applicants' transcripts, TEAS scores, and ranking sheets and then selects those with the highest Grand Total Score. Subsequent qualified applicants are placed on an alternate list and are sorted from highest to lowest by Grand Total Score. These students are notified as seats become available prior to first day of class. Applicants not selected to enter are required to reapply for the following year.

Conditional acceptance letters are mailed. All conditionally accepted applicants must return their Notice of Intent, completed Health Forms, and CPR certification to the Allied Health Admissions Office by the designated deadline.

**Step IV: Admission**

1. Submission of a completed physical examination form. Health forms are mailed with the conditional acceptance letters.  
2. The Hepatitis B series must be started or a declination form for Hepatitis B must be signed.  
4. A 2.00 GPA on nursing related curriculum.  
5. Attend mandatory orientation prior to acceptance in the nursing program.

*Policy is subject to change throughout the year.*
This checklist is designed to keep you updated on the required admission criteria. As you complete each step of the process, place a check mark by the appropriate category. This checklist is for your records.

Items to be completed by February 1, 2010:

( ) 1. Application for admission to HCC indicating LPN (D45660).

( ) 2. Application for admission indicating LPN (D45660) 2010 (blue form).

( ) 2. Copy of signed Social Security card.

( ) 3. Submit official high school transcript or GED scores.

( ) 4. Submit college and or/school of nursing transcripts for college transfer credits (if applicable).

( ) 5. Take the college placement test (ASSET) prior to deadline. Placement scores are valid for 2 years and must be valid at point of entry (first day of class). You must achieve the following minimum raw scores, complete the developmental courses, or receive credit of regular college courses:

- Writing/Reading: score 41 or take ENG095/95A
- Math: score 41 or take MAT060
- Algebra: score 41 or take MAT070

Date taken ___________  Date to retest ___________

( ) 6. Evidence of a 2.00 on nursing related curriculum.

( ) 7. Attend mandatory information session.

Policy is subject to change throughout the year.
Entry requirements (must be completed by February 1, 2010)
ENG095/A __________  (All placement scores are valid for 2 years from date of testing and
MAT060 ____________ must be valid at point of entry [first day of class])
MAT070 ____________
Info Session _________

General Education Courses  Credit  Taken/Grade

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit</th>
<th>Taken/Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACA118 College Study Skills</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>BIO106 Intro to Anat/Phys/Micro</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>PSY110 Life Span Development</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENG102 Applied Comm. II</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>CIS113 Computer Basics</td>
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</tr>
</tbody>
</table>

Core Courses (must be in nursing program)  Credit  Taken/Grade

FALL SEMESTER
NUR101 Practical Nursing I  11  
NUR117 Pharmacology  2  

SPRING SEMESTER
NUR102 Practical Nursing II  12  

SUMMER SEMESTER
NUR103 Practical Nursing III  10  

Policy is subject to change throughout the year.
Information Sessions
Schedule for fall 2010 Applicants

Attendance at one session is required by all applicants. The room is located in room B126 of the Allied Health Sciences Building.

All sessions will last approximately 1 ½ to 2 hours.

All sessions will begin on time. Please do not arrive late.

If necessary, remember to make childcare arrangements. While adult family members are welcomed, please do not bring children.

No appointment is necessary.

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Place</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday July 15, 2009</td>
<td>6:00 p.m.</td>
<td>B126</td>
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<tr>
<td>Wednesday August 19, 2009</td>
<td>6:00 p.m.</td>
<td>B126</td>
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<tr>
<td>Wednesday September 16, 2009</td>
<td>6:00 p.m.</td>
<td>B126</td>
</tr>
<tr>
<td>Saturday October 24, 2009</td>
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<td>B126</td>
</tr>
<tr>
<td>Wednesday November 18, 2009</td>
<td>6:00 p.m.</td>
<td>B126</td>
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<td>Wednesday January 20, 2010</td>
<td>6:00 p.m.</td>
<td>B126</td>
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<tr>
<td>Saturday January 23, 2010</td>
<td>10:00 a.m.</td>
<td>B126</td>
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<tr>
<td>Wednesday January 27, 2010</td>
<td>6:00 p.m.</td>
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