Students are admitted to the HCC Practical Nursing Program in accordance with policies approved by the HCC President and Board of Trustees. HCC does not guarantee admission to all students that apply to the nursing program. Completion of the nursing curriculum does not guarantee success in passing the licensure exam.

A nursing student must be admitted to the nursing program in order to take courses for credit in any nursing (NUR) course. Curriculum courses other than NUR courses may be taken before admission in the program or after admission in the sequence offered.

Admission to the Practical Nursing program is limited. The deadline to complete the application process is February 14, 2014. HCC may contact students by mail, telephone, and/or e-mail during any step of the application process and encourages students to update the admission’s department if any of this information changes. It is the responsibility of the applicant to ensure all requirements are met by the established deadline and to ensure accurate information is on file with the admissions office.

Application Process (Must be complete by February 14, 2014 at 5:00 pm)

1. Submit an application for admissions to the college indicating Practical Nursing Education.

2. Submit official records of high school graduation or equivalency and all post-secondary transcripts. (Currently enrolled high school students are to submit a partial transcript at time of application. A final transcript will be submitted at the time of graduation.)

3. Complete requirements for English 095/095A, DMA 010, DMA 020, DMA 030, and DMA 040 or the equivalent course(s) with a “C” or better. Students who are enrolled in any of these courses during the Spring 2014 semester will not be considered for Fall 2014 admission to the nursing program.

4. Attend a Nursing Information Session at Halifax Community College and complete the Health Sciences Admission Form. Students are required to attend an information session for Fall 2014 admissions even if a previous information session was attended.

5. Maintain an overall GPA of 2.00 as of the end of Fall 2013 semester.
6. Submit Career Readiness Test Scores of three (3) or above on all three testing areas.
   a. Career Readiness testing is available through Halifax Community College’s Continuing Education Department and may be available at other community colleges in the NC Community College System.
   b. Students are tested in 3 areas: Applied Mathematics, Reading for Information, and Locating Information.
   c. A score of three (3) or better on each of the 3 test areas is required for Practical Nursing admissions.
   d. Students may complete the Certification testing at any time, and may remediate and re-test on any or all areas of the test.
   e. The cost for testing is $30 initially to complete all parts of the test, then $10 for any portion of the test that must be re-taken. (Cost subject to change)
   f. Scores of 4 or better in all areas will increase the overall points in the ranking process.
   g. The Career Readiness Certification test may be taken at any North Carolina college offering the test, but a copy of the scores must be submitted to the HCC admissions department by the February 14, 2014 deadline.
   h. To take the CRC test at Halifax Community College or receive a KeyTrain code for practice, contact HCC Continuing Education at 252-536-6393.

Step II  Ranking/Conditional Acceptance/Alternate List

1. The HCC Practical Nursing Program accepts 18 students each Fall semester.

   Following the application process, should there be more qualified applicants than space available, the following criteria will be used to determine those selected for admission:
   a. Quality Points for all General Education Courses in the Practical Nursing Education Curriculum
   b. Career Readiness Certification Test Scores of four (4) or better in all areas
   c. Current certification as NA I, NAII, or successful completion of allied health curriculum

2. A letter of conditional acceptance will be sent to the students who ranked highest in the process. Letters indicating placement on the alternate list will be sent to all other students who met the ranking qualifications, but were not offered seats in the program at that time.

3. Students who do not enter the nursing program Fall 2014 for any reason will need to reapply to be considered for future admissions. HCC does not maintain a waiting list. Students seeking to re-apply should attend an information session for the following year and complete a Health Sciences Admission Form at that session.