



*Women of Excellence (WOE) Bylaws*  
*We Set the Standards for Excellence*

**WOE HONOR CODE**

The Women of Excellence Honor Code embodies a spirit of Dignity, Honesty, Integrity, Respect, and Responsibility that is the cornerstone of the organization.

The fundamental beliefs underlying and reflected in the Honor Code are (1) that trust in a person is a positive force in making that person worthy of trust, and (2) that the integrity of all members of WOE contributes to Halifax Community College's belief that "Learning Comes to Life in the Pursuit of Excellence".

The purpose the WOE Honor Code is to communicate the meaning and importance of Dignity, Honesty, Integrity, Respect, and Responsibility to not only HCC students, but to the community as well; to articulate and support the interest of the college and the community in maintaining the highest standards of conduct; and to educate those who fail to live up to the stated expectations of WOE and HCC.

The WOE Honor Code defines the expected standards of conduct for all members. The WOE members nor HCC personnel or student body will tolerate any violation of the WOE Honor Code.

The WOE Honor Code is the organization's policy which expressly forbids the following violations:

1. ***Cheating*** - Cheating includes the actual giving or receiving of any unauthorized aid or assistance or the actual giving or receiving of any unfair advantage on any form of academic work, or attempts thereof.
2. ***Plagiarism*** - Plagiarism includes the copying of the language, structure, programming, computer code, ideas, and/or thoughts of another and passing off the same as one's own original work, or attempts thereof.
3. ***Falsification*** - Falsification includes the statement of any untruth, either verbally or in writing, with respect to any circumstances relevant to one's academic work, or attempts thereof. Such acts include, but are not limited to, the forgery of official signatures; tampering with official records; fraudulently adding, deleting, or manipulating information on academic work, or fraudulently changing an examination or other academic work after the testing period or due date of the assignment.
4. ***Abusive Language*** – Language that is disrespectful and insensitive to a particular individual or group of individuals, profane language that is loud enough to be overheard by others.
5. ***Alcohol and Other Substances*** – The use of any alcohol and/or other substance use while representing WOE and/or HCC.
6. ***Criminal Involvement*** – Any criminal and/or civil charges that result in a conviction.

**I have read and understand the WOE Honor Code and agree to uphold the standards. I also understand that any violation will result in immediate dismissal from WOE.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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**WOE PLEDGE TO SERVE CONTRACT**

I, \_\_\_\_\_ pledge to:

Adhere to the WOE Honor Code

Serve in the Women of Excellence organization for the academic year

Represent Women of Excellence and Halifax Community College at all times in a professional and dignified manner

Attend scheduled meetings

Participate regularly in all activities as they occur

Participant in providing education and training to HCC students, faculty, and staff as well as to the community when called upon

Present ourselves as professionals in our attire

Use language that is respectful to all those that we encounter

Model the highest standards of conduct at all times

Date Pledged: \_\_\_\_\_

Signature of Pledge: \_\_\_\_\_