



**Board of Trustees Meeting  
November 20, 2007 at 10:00a.m.  
Agenda**

- Call to Order..... Chair, Dr. Stanley Edwards
- Trustees Attendance.....President Griffin
- Invocation.....Rev. Robert Knight
- Ethics Statement .....Chair, Dr. Stanley Edwards

*“Each member of this board of trustees (except the student representative) is reminded of their obligations and duties under the State Government Ethics Act. Trustees must continually monitor, evaluate, and manage their personal, financial, and professional affairs to ensure the absence of conflicts of interest or even the appearance of conflicts of interest. Does any member of this board know of an actual conflict of interest or appearance of a conflict of interest which exists with regard to any matter coming before this board?”*

- A. Trustees Business.....Dr. Stanley Edwards
  - 1. Approval of Agenda
  - 2. Approval of Minutes of Regular Meeting on October 30, 2007
  - 3. Discussion of a Board Retreat

4. Trustee Christmas Event

B. President's Report – Dr. Ervin V. Griffin, Sr.

(1) (a) Administrative Regulations and Procedures Update

(b) Adult Degree Completion Program Collaborative Agreement with  
Chowan University

Action Items:

(2) 2008/2009 Calendar

Informational Items:

**Instructional Services**

(3) Early College Plans

**Administrative Services**

(4) Financial Update (Deborah Armstrong, VPAA)

C. Closed Session

Personnel

D. Adjournment