



**Board of Trustees Meeting
March 31, 2009 at 10:00 a.m.
Agenda**

10:00am Call to Order..... Chair, Dr. Stanley Edwards

10:05am Trustees Attendance.....President Griffin

10:10am Invocation.....Rev. Robert Knight

10:15am Introduction of Visitors

Ethics Awareness & Conflict of Interest Reminder

Ethics StatementChair, Dr. Stanley Edwards

“Each member of this board of trustees (except the student representative) is reminded of their obligations and duties under the State Government Ethics Act. Trustees must continually monitor, evaluate, and manage their personal, financial, and professional affairs to ensure the absence of conflicts of interest or even the appearance of conflicts of interest. Does any member of this board know of an actual conflict of interest or appearance of a conflict of interest which exists with regard to any matter coming before this board?”

10:20am **A. Trustees Business**.....Dr. Stanley Edwards

1. Approval of Agenda
2. Approval of Minutes of Regular Meeting on February 24, 2009
3. Committee Reports

Buildings and Grounds
Finance
Personnel/Student Services
Academic Programs Services

4. Announcements

10:45am **B. President's Report** – Dr. Ervin V. Griffin, Sr.

1. Accreditation Reports
 - a. National Accreditation for Clinical Laboratory for Sciences – Medical Lab Technician Program
 - b. NAACLS – Accreditation Report Phlebotomy Program
 - c. Accreditation SACS Visit Confirmation
 - d. Notification to SACS of the Roanoke Valley Early College Program
 - e. SACS Response
2. Nursing Program Grant

11:00am **Action Items**

3. **Lease of Enfield Satellite Campus Property**
4. **Request for Two Trustees to Serve on IT Governance Plan**
5. **Northampton Budget Request**

Informational Items

- 11:10am **6. Instructional Service**
- a. Halifax-Northampton Counties Workkeys Initiative
- 11:15am **7. Administrative Services**
- a. Financial Update (Deborah Armstrong, VPAA)\
 - b. 2009-2010 Halifax County Budget Request
- 11:20am **8. Institutional Advancement**
- 11:25am **9. Student Government Association**

C. Closed Session

D. Adjournment