10:00am Call to Order................................................................. Chair, Dr. Stanley Edwards

10:05am Trustees Attendance..........................................................President Griffin

10:10am Invocation................................................................. Rev. Robert Knight

10:15am Introduction of Other Visitors

Ethics Awareness & Conflict of Interest Reminder

Ethics Statement .................................................................Chair, Dr. Stanley Edwards

“Each member of this board of trustees (except the student representative) is reminded of their obligations and duties under the State Government Ethics Act. Trustees must continually monitor, evaluate, and manage their personal, financial, and professional affairs to ensure the absence of conflicts of interest or even the appearance of conflicts of interest. Does any member of this board know of an actual conflict of interest or appearance of a conflict of interest which exists with regard to any matter coming before this board?”

10:20am A. Trustees Business.......................................................Dr. Stanley Edwards

1. Approval of Agenda

2. Approval of Minutes of Regular Meeting on November 17, 2009

3. Statement of Economic Interest Forms

4. Committee Reports
   Buildings and Grounds
   Finance
   Personnel/Student Services
   Academic Programs Services

5. Announcements
10:35am **B. President’s Report** – Dr. Ervin V. Griffin, Sr.

1. Enrollment Update Spring 2010
2. Budget Reduction by County (3%)
3. North Carolina State Approval of Veterans Educational Benefits Program
4. Articulation Agreement with UNC Greensboro
5. HR Staff Verification Report

11:00am **Action Items**

6. Advanced Planning Project#1744 Academic & Student Services Center
7. Mileage Reimbursement for Privately Owned Vehicles
8. Academic Administrative Calendars 2010-2011

**Informational Items**

11:15am **9. Instructional Service**

a. Elevate America – North Carolina Microsoft Testing Center
b. Intellectual Property Procedures
c. Academic Freedom and Personal Responsibility
d. Program Review Programs
e. Early College Update
f. Prison Education Program
g. Golden Leaf Foundation “Roanoke Valley Early College Enhancement”

11:30am **10. Administrative Services**

a. Financial Reports

11:45am **11. Institutional Advancement**

a. Foundation and Grant Update
b. NC Mission of Mercy Dental Clinic
12:00am  12. Student Government Association

C. Closed Session

   Personnel

D. Adjournment