

Dear Dental Health Professionals:

Thank you for allowing this applicant to the Halifax Community College Dental Hygiene Program to observe the dental hygienist in your office. The purpose of this visit is to familiarize the applicant with the profession of dental hygiene in the dental office setting. The goal of this visit is to better equip the applicant with information vital to making this important career decision.

Applicants have been encouraged to note the following information during the observation:

Responsibilities of the Dental Hygienist

- What are the specific job duties related to dental hygiene practice?
- What are other job duties related to dental office management and teamwork?

Patient Scheduling

- How many patients are seen in a day by the dental hygienist?
- How much time is allowed to see a patient?
- How often are patients seen for recall appointments?

Work Environment

- What is the length of work week (days of operation)?
- What is the length of work day (daily hours)?
- What type of uniforms are required in the office?
- Who are the other members of the office staff and what are their general responsibilities?
- Are staff meetings regularly scheduled and when?

Dental Hygiene as a Profession

- What are the advantages of this profession?
- What are the disadvantages of this profession?

Again, thank you for providing this opportunity for this applicant. The Dental Hygiene Program at Halifax Community College is committed to increasing the availability of competent, dedicated dental health professionals in the workforce who find their careers both satisfying and rewarding. It is our hope that this visit today was enlightening to the applicant and enjoyable for your office staff.

Thank you for your continued support of the Dental Hygiene Program at Halifax Community College.

Sincerely,

D.J. Markham, RDH, MSED  
Dental Hygiene Department Head/Instructor