

Spring 2010 SBC Classes

To Register Call 536-7261

Dick McCormick 252-536-7274 McCormickR@HalifaxCC.edu
(Schedule is OnLine at www.HalifaxCC.edu, click on "SBC")

<u>COURSE: SMALL BUSINESS</u>	<u>INSTRUCTOR</u>	<u>DATE</u>		<u>RM</u>	<u>CST</u>
STARTING & OPERATING YOUR BUSINESS SUCCESSFULLY	Spring '10				
10 Steps to Starting Your Own Business	McLamb	1/25	Mo 6-9:00	412	0
Business Planning for the Existing Business Owner	Panel	2/9	Tu 6-9:00	412	0
Business Side of Operating a Faith-Based Organization	Gore	2/16	Tu 6-9:00	412	0
Basic Bookkeeping and Taxes	McLamb	3/2	Tu 6-9:00	412	0
Can My Business Idea Support Me?	McCormick	3/18	Th 6-9:00	412	0
Discover Your Niche...Help People...Generate Income	McCormick	4/8	Th 6-9:00	412	0
How to Write a Winning Business Plan	Collins	4/22	Th 6-9:00	412	0
Achieving Sales Projections with a Viable Marketing Plan	McCormick	5/11	Tu 6-9:00	411	0
DOING BUSINESS ON THE INTERNET					
Easy eBay & Other Web Based Income Strategies	Brossman	1/28	Th 6-9:00	412	0
Easy Online Website Design & Marketing + Facebook for Businesses	Brossman	4/15	Th 6-9:00	412	0
FINANCIAL TOPICS					
Grant Writing 101	Abrams	1/12	Tu 6-9:00	401A	0
Grant Writing 102	Abrams	1/19	Tu 6-9:00	401A	0
Financing Your Business in a Difficult Economy (Panel)	Abrams	1/26	Tu 6-8:00	412	0
How to Fix Your Credit	Bayse	3/9	Tu 6-9:00	412	0
How to Get Completely Out of Debt	Frank	3/23	Tu 6-9:00	411	0
OTHER					
Notary Public	Evans-Barbee	1/25	& 27 M & W 6-9:00	412	65
Electronic Notary	Evans-Barbee	2/10	Wed. 6-9:00	412	65
NC BAR Association - "Lincoln on Professionalism"	VIDEO	2/26	Fri. 8:30-12:15	412	0
Notary Public	Evans-Barbee	3/15	& 17 M & W 6-9:00	412	65
Administrative Professionals Day	Clements	4/21	We 9-1:00	401A	15
Notary Public	Evans-Barbee	5/17	& 19 M & W 6-9:00	412	65
BUSINESS & INDUSTRY SERVICES	Spring '10				
Communicating Effectively in Today's Workplace	Dannelly	1/21	Th 1-4:00	411	0
Dealing with Frustrating, Annoying & Irritating People in the Workplace	Balance	2/11	Th 1-4:00	411	0
Real Estate - Effective Web Technology	Eason	3/2	Tu 1-4:00	412	0
Administrative Professionals Day	Clements	4/21	We 9-1:00	401A	15
Management 101	McCormick	5/6	Th 1-4:00	412	0
OCCUPATIONAL EXTENSION	Spring '10				
NC REAL Entrepreneurship (24 Hrs.)	McCormick	1/11	-3/1 Mon 6-9:00	411	65
Practical Spanish I (24 Hrs.)	Moreno	Below	-2/3 M & W 6-9	412	65
RE Pre-Licensing (80 Hrs.) - 23 sessions	Eason	TBA	- T & Th 6-9:30	412	175
RE Post-License: Broker Relationships & Responsibilities (30 Hrs)	Eason	1/12	-1/26 T & Th 9-4:00	412	120
Auto Safety Inspection (8 Hrs.)	Mumford	1/25	& 26 M & Tu 6-10	115	65
Practical Spanish I (24 Hrs.)	Moreno	TBA	Tu & Th 6-9	412	65
RE Post-License: Contracts & Closing (30 Hrs.)	Eason	2/9	-2/23 Th & T 9-4:00	412	120
Electrical Contractors CE (8 Hrs.)	Conwell	3/8	& 9 M & Tu 6-10	411	65
RE Post-License: Selected Topics (30 Hrs)	Eason	3/9	-3/23 Tu & Th 9-4:00	411	120
CDL Class (18 Hrs.) Rescheduled for July: 20-22, 27-29, 6-9 :00	Wilkinson	3/9	Tu, We, & Th, 6-9:00	411	65
Auto Safety Inspection (8 Hrs.)	Massey	3/15	& 16 M & Tu 6-10:00	115	65
HVAC & Fuel Gas (Mechanical) (6 Hrs)	Conwell	3/22	& 24 Mo & We 6-9:00	411	65
RE BICAR (Broker in Charge Annual Review): (4 Hrs)	Eason	4/8	Thur. 8-12:00 noon	412	65
Real Estate CE Elective: (4 Hrs.)	Eason	4/8	Thur. 1-5:00	412	65
Plumbing & Fire Sprinkler CE (6 Hrs)	Conwell	4/19	& 21 Mo & We 6-9:00	411	65
Auto Dealers CE Renewal (6 Hrs.) Rescheduled for July 13 & 15	Wilkinson	4/27	Tu & Th, 6-9:00	412	65
Auto Safety Inspection (8 Hrs.)	Taylor	5/24	& 25 M & Tu 6-10	115	65
Real Estate CE Mandatory: (4 Hrs.)	Eason	6/1	Tue. 8-12:00 noon	108	65
Real Estate CE Elective: (4 Hrs.)	Eason	6/1	Tue. 1-5:00	108	65
Principles of Refrigeration	Hawkins	TBA			65