My report will be succinct and divided into the following sections in accordance with NCAC 02C.0209. The sections will include activities in the following areas:

- **General Administration**
- **Relationships including:**
  - Internal relationships with faculty, staff, students, and trustees; and,
  - External relationships with business and industry, the media, governmental bodies, and the general public
- **Personal Attributes**
- **Personnel Administration**
- **Fiscal and Facilities Administration**
- **Academic Administration**

During the month of April, Dr. Griffin attended/participated or was represented in the following meetings.

**General Administration**

*Management techniques, style, routine administration, day-to-day operations, institutional leadership, motivational skills, long-range planning, institutional goal establishment, the ability to delegate, to distinguish between policy and administration, and to implement and interpret board policy.*

- April has been a busy month for HCC personnel who have been in the community recruiting. Faculty and staff have participated in the Roanoke Rapids High School Health Fair, Career Day at Northampton West High School, hosted a booth at the Chamber of Commerce Business to Business Expo at Becker Mall and the Job Fair at The Centre, hosted student tour groups on campus, and visited area high schools.
- HCC is gearing up for summer school. The schedule has been published and is on our website. Instructors have received their letters confirming their courses to be offered. Advance registration will be held April 21 – May 2. Registration Day will be May 20 and classes begin May 21.
- Dr. Griffin attended the AACC 88th Annual Convention April 5-8, 2008 in Philadelphia, Pa. He attended several seminars including the AACC Commission on Communications and Marketing.
- Dr. Griffin attended the 2\textsuperscript{nd} Annual Minority Male Mentoring Conference at a presenter. The conference was held in Durham, NC on April 7, 2008 and was sponsored by the North Carolina Community College System and the North Carolina Fatherhood Advisory Council. The conference highlighted the best practices and programming to improve minority male presence in education, family, and community life. The overall focus of the conference was to engage public and private sectors in working to develop a system of support - on state and community levels that truly embraces minority men as achievers of their dreams.

- Dr. Griffin attending the 2008 Spring NCACCP Meeting April 23-25, 2008. The meeting was sponsored by Davidson Community College in Lexington, NC.

**Foundation/Marketing**

- Vice President Tom Schwartz received notification that HCC won the NCCCS Motorsports Program Expansion Grant in the amount of $12,500. The Motorsport grant is provided through NCCCS to provide classes in the area of racing alignment, and suspension and breaks system.

- Vice President Tom Schwartz created a PowerPoint presentation featuring an overview of HCC to present to the Roanoke Valley Rotary Club on May 12\textsuperscript{th}.

- Vice President Tom Schwartz performed background work to prepare for the CCAMPIS grant (Childcare Center) and the Title IIIB PBI grant. He developed the application and gained eligibility for HCC for Title III grant. He also met with Allen Smart (Kate B. Reynolds Foundation) and Brian Harris (Rural Health Group of the Roanoke Valley) to create dental continuum of care for low income families – in preparation of requesting grant funds from Kate B. Reynolds Foundation to benefit Dental Hygiene program.

- The Institutional Advancement Department has worked with representatives from curriculum and con. Ed. Programs to redesign the fall schedule mailers. The department has also worked with representatives from Financial Aid to select spring scholarship recipients.

- HCC has developed a Relay for Life team and has marketed to the campus community. The HCC family has been asked to donate items for a garage sale to take place during the big event scheduled June 20-21, 2008.

Aurelian Springs Elementary Jr. Beta Visits HCC
Aurelian Springs Elementary School Junior Beta Club members toured the Halifax Community College campus earlier this month and talked with staff and students. Pictured with the elementary school students are, far left, HCC student Antonio Squire, back row, Barbara Bradley-Hasty and Sherida Gholston along with club advisors Angie Newell and Chenoa Davis.

**Relationships (Internal and External)**

*To maintain good communication internally, ensuring a wholesome institutional climate, and maintaining them externally*

**Internal Relationships**

During the month of April, Dr. Griffin attended/ participated or was represented in the following meeting

- Dr. Griffin attended the 2008 HCC CNA Nurses Pinning on April 10, 2008. Thirty-two students were presented with their certifications.

- Halifax Community College held a Phi Theta Kappa (PTK) International Honor Society Induction Ceremony, Apr. 10. The Alpha Eta Phi Chapter-Carolinas Region welcomed 14 new members into the honor society. Thomas Schwartz, vice president for Institutional Advancement was the guest speaker. His message focused on hard work and its rewards.

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**Early Education Class hosts Children’s Science Fair**

Halifax Community College students in the Exploration Activities class, Early Childhood Education, hosted a mini science fair for children in the Child Care Center, Apr. 18, to celebrate “The Week of the Young Child.” Students manned a variety of stations including “Straw Atomizer,” “Sea Shells,” “Leaf Rubbing,” “Tornado in a Bottle,” “Butter Churning,” “Sorda Pop,” “Fossil Dig,” and “Colorful Butterflies.” The fair gave the children a chance to see science at work up close and have fun learning about it.
HCC Phi Theta Kappa Members Inducted for Spring ‘08

New members of Phi Theta Kappa International Honor Society Alpha Eta Phi Chapter were inducted, Apr. 10. Pictured are (front row from left) Dorothy Harry, Shannon Simmons, Ashley Winslow, and advisor Shaun Stokes (second row) Carol Whitaker, Carlin Huff, Loretta Spear (third row) Susan Gray, Qiana Mann, Laura Cottle, Tina Curry (fourth row) Dr. Ervin V. Griffin, Sr., Dr. Joy Cooley and Thomas Schwartz. Not pictured: Justin Burgess, Anna Robinson, Lisa Sawyer, and Dana Scott.

External Relationships
During the month of April, Dr. Griffin attended/ participated or was represented in the following meetings.

- Senator Ed Jones held a Public School Forum at The Center on April 5, 2008. State Superintendent June Atkinson attended along with Dr. Shelly, Dr. John Zimmerman, and a panel of superintendents, principals, teachers, and parents to discuss working together to keep our children in school. Vice President Joy Cooley brought greetings and participated in panel discussion.
- Dr. Griffin hosted an Enfield U-Turn Employment and Training Services meeting sponsored by CADA. The purpose of the meeting is to help provide low income welfare recipients with transportation to get to work, school, and medical appointments.
- Dr. Griffin attended a Roanoke Valley Leadership session on April 9, 2008.
- Halifax Community College hosted Job Fair 2008 at The Centre, Apr. 24. The job fair provided easy access to area employers, various employment opportunities and networking resources at no charge.
Dr. Griffin is active with the following Boards and Organizations:

- Halifax Horizons Workforce Development Board
- Halifax County Educational Facilities Capital Improvement Planning Committee
- American Association of Community Colleges – Commission on Marketing & Communications
- Area Health Education Centers Regional Advisory Board
- Roanoke Rapids Mill Community Advisory Council
- National Advisory Council of the American Student Association of Community Colleges
- Halifax County Economic Development Commission
- Roanoke Rapids Rotary Club
- Choanoke Area Development Association (CADA) Board of Directors

Personal Attributes
Includes communication skills, people-oriented skills, moral character, and personal characteristics

- Dr. Griffin attended the 2008 CISNE Spring Gala at the Nebo Family Life Center in Murfreesboro, NC on April 12, 2008.
- April 19, 2008, Dr. Griffin attended Smith Chapel Baptist Church in Halifax, NC as the motivational guest speaker for a group of young men in the community. The event was sponsored by the Roanoke Valley Union Mission.

Personnel Administration
Includes the president’s ability to recommend qualified individuals, follow personnel policies and procedures, evaluate staff performance, and provide opportunities for staff development and accessibility to staff
Halifax Community College celebrated the Week of the Young Child with a proclamation from Weldon Mayor Johnny Draper, left, and the recognition of one of the Child Care Center’s staff on Apr. 15. Rhonda Johnston was acknowledged as the Halifax-Warren Smart Start Partnership for Children’s 2008 Early Childhood Educator of the Year. Pictured with Draper are Vicki Brown, Johnston, and Dr. Ervin V. Griffin, Sr.

Fiscal and Facilities Administration
Includes campus maintenance, budget development process, budget control, resource development program, foundations, facilities master plan, and an institutional budget that reflects the goals and objectives of the institution

- April 11, 2008 - The Halifax-Warren Smart Start Partnership for Children awarded Rhonda Johnston the 2008 Educator of the Year Award at its annual celebration of Early Childhood Educators at the Kirkwood Adams Community Center in Roanoke Rapids. Rhonda is the Lead Instructor for our Center’s Two Year Old Classroom. She has excelled in her job performance, was instrumental in helping our Center receive its five-star rating during our recent program reassessment, and has made an outstanding contribution to the lives of young children in her classroom.

- April 13-19, 2008 - Halifax Community College Child Care Center and other local organizations, in conjunction with the National Association for the Education of Young Children, are celebrating the Week of the Young Child. This is an opportunity to
recognize the needs of young children and thank educators and others involved in the care and education of young children.

- April 15, 2008 - Weldon Mayor, Johnny Draper, will be visiting our Center at 10:00 a.m. to sign the Week of the Young Child proclamation. The HCC Child Care Center has planned special activities all this week for the children and families it serves.

HCC hosts Spring Fling 2008

Halifax Community College Student Government Association hosted Spring Fling for faculty, staff and students, Apr. 23. Free funnel cake was provided for those in attendance. Other features of the event included a cupcake eating contest, talent showcase, voting on the new school alma mater, X-Treme Arcade, a cartoonist, Silly Shots, Totally T-shirts, dinner, a showing of the movie, “Pride,” and much more. Live entertainment was provided under the pavilion and SGA hopefuls delivered their speeches to the crowd.

Academic Administration
Includes educational programs that are relevant to community, student, and business and industry needs

- April has been a month for honoring the best and brightest at HCC. The North Carolina Community College System held the annual Academic Achievement Awards luncheon in Raleigh on April 16 to honor outstanding students. Johnny Simpson and Sherry Agee from HCC were two of the students honored for their academic achievements.
- HCC held our annual Distinguished Service Awards Ceremony on April 17 in The Centre. Recipients of this years’ awards were: Beth Gray Robertson, Innovator Award; Howard Bethany, Spirit Award; Sherry Agee, Staff Award; William Beck, Part-time Teaching in Excellence Award; D. J. Markham, Teaching in Excellence; Cathy Farabow, Tamba Thompson, and Eugene Brown, President’s Leadership Award. In addition, employees with 5, 10, 15, 20, 25, and 30 years’ service were recognized. Each year, employees nominate their peers for the awards. The nominations are judged by the Awards Committee based on established criteria. The Staff and Excellence in Teaching recipients will compete at the State level.
Halifax Community College English 113 students recently presented their Poetry Notebook Projects in the Learning Resource Center. To complete the projects, they researched various works and authors, examined three poems from three different authors, and gave an overview and analysis of the poems. Students chose which accomplished poets or poems to study. Pictured are students, front row from left, Shakilya Vincent, Theresa Raymond, Annishé Daniel, Cornelius Hawkins; back row, Donnie Mullen, Brent Floyd, Clara Pierce, Pierson Barnes, Carol Whitaker, Phillip Alston, Trey Evans, and Bryan Carter, instructor. Not pictured: Katie Sandeford and Eva Thorne.

- HCC held the first annual Academic Awards Ceremony in The Centre on April 17. Students on the Dean’s List and President’s List for fall 2007 were honored. Students who were accepted into Who’s Who in Two-Year Colleges were also recognized.
- HCC’s annual Spring Fling was held on April 23. The event is hosted by the Student Government Association and features games, activities, food, and fun for all HCC students.
- HCC’s annual program audit was conducted April 15 – 22 and the Exit Interview held on April 28. HCC welcomed new auditor Amanda Tolar to campus to conduct the audit that included many new areas of inspection.
Halifax Community College celebrated student academic success during the first-ever Academic Excellence Awards Ceremony, Apr. 17. During the event, those who were included on the President’s and Dean’s lists for fall 2007 and Who’s Who Among Students in American Junior Colleges were recognized.
PRESIDENT’S REPORT

APRIL 29, 2008

ITEM 1 – MOTORSPORTS GRANT
   A- CENTER OF EXCELLANCE GRANT
   B- CARL D. PERKINS GRANT

ITEM 2 – EARMARKS

ITEM 3 – 2008/2009 NORTHAMPTON COUNTY BUDGET

ITEM 4 – 2008 ACADEMIC EXCELLENCE AWARDS

ITEM 5– PUBLIC SAFETY TRAINING CENTER
March 31, 2008

Dear Dr. Griffin:

I am pleased to inform you that your college will be receiving $12,500 from the NCCCS Motorsports Consortium to fund your recent grant proposal. Funds will be distributed on a cost reimbursement basis, so you may proceed with expenditures per your proposal. All funds must be expended and accounted for by June 1, 2008.

A contract detailing the amount of funding, dates of the award, and reimbursement requirements will be forthcoming from our Foundation/Grants Accounting Office.

Sincerely,

[Signature]

Gary M. Green
President

[Address]

An Equal Opportunity Educational Institution
2100 Silas Creek Parkway • Winston-Salem, NC 27103-5197 • Administration (336) 734-7200 • FAX (336) 734-7161
NC Motorsports Development Grant
HCC Plans to Use this Grant to Partner with NCCAR

Halifax Community College (HCC) was recently awarded a grant that will help the automotive program purchase equipment to partner with the North Carolina Center for Automotive Research (NCCAR), an independent automotive research, development and testing facility in Northampton County. The $12,500 Program Development Grant was awarded to fund the development of motorsports programs.

Many people think of motorsports as fast cars with high horsepower and low fuel economy. Few realize that North Carolina’s motorsports industry creates an estimated $5.9 billion in economic impact for the state. According to several occupational categories from the Bureau of Labor Statistics (BLS), occupational growth in the automobile maintenance and repair industries will be steady in the coming years, though they do not have a category that is specific for motorsports. This is important, because any program that trains for skills in the racing industry will also prepare individuals for work in other automotive industries.

Simon Cobb, NCCAR director, says that although racing will not be the purpose of the test track, the skills learned from racing will be very valuable in the jobs that they will be providing. The primary purpose of the track is for automotive research. The area of race-car chassis set-up is especially important to Cobb, who says that one of the main areas at the test track will be suspension design and alignment. He notes that while a racetrack is constructed to help a car perform favorably in turns, the test track will be built exactly opposite from this. The purpose is to create difficult handling conditions for the vehicle, and then work to improve the vehicle until the handling improves. This will lead to many developments in automotive suspension systems.

To prepare students to meet this challenge, HCC will use this $12,500 grant to set up a computer lab with an automotive suspension simulation program. Cobb stated that when he hires employees, they will be using similar software. “Lotus Suspension Analysis” is software that can be used to virtually test the suspension set-up and suspension dynamics in order to understand how the vehicle will perform before it actually hits the track. The students will be able to virtually change alignment angles (caster, camber, thrust angle, ride height, etc.) to see how this affects the handling of the vehicle.

Currently, HCC offers a course in suspension and steering (AUT 141), which trains the students in alignment angles as well as suspension and steering components and service. The program will combine this course, two brakes courses (AUT 151 & 151A), and a course in chassis set-up (RCT 256), to create a motorsports certificate program. Students will have to successfully complete AUT 141, 151, and 151A in order to enroll in RCT 256. They will learn the fundamentals of alignment, suspension, steering, and braking in the prerequisite courses, and then will apply what they have learned in the later course.

HCC expects to have the computer lab, which will consist of six computer workstations, in place by July 2008 to be ready to begin the program in Fall 2008.
## Center of Excellence Grants

### Forsyth Technical Community College
- **Funding:** $68,750.00
- **Description:** Applying for the Center of Excellence Grant for Race Car Technology (RCT) program. The funding priority for this project is to purchase an engine dynamometer and mobile test cell that will allow consortium students to be trained in the latest technology. Students will receive training on an important piece of equipment necessary to become a technician in the motorsports industry. Other colleges in the consortium may use the dynamometer to train their students.

### Rowan-Cabarrus Community College
- **Funding:** $68,750.00
- **Description:** Applying for the Center of Excellence Grant to purchase equipment to incorporate welding stations into Motorsports lab to upgrade current technology in lab used in their Motorsports Management Technology (MMT) program.

## Program Development Grants

### Central Piedmont Community College
- **Funding:** $12,500.00
- **Description:** To expand the college’s motorsports training curriculum by purchasing metal fabrication training equipment for the Motorsports Institute. The metal fabrication equipment requested will enable the college to develop and offer new non-credit metal fabrication training courses and seminars.

### Davidson County Community College
- **Funding:** $12,500.00
- **Description:** To meet the growing demand for graduating more automotive technicians, DCCC is requesting funding to purchase a new cylinder boring machine (new equipment) and valve grinding machine (replace one purchased in 1960’s). The cylinder boring machine will be a new piece of equipment to teach students how to rehore cylinders of motor cycles and automobiles.

### Halifax Community College
- **Funding:** $12,500.00
- **Description:** To provide a unique opportunity for HCC students to earn a certificate in Racing Brakes and Suspension. With this new certificate program, HCC will be in a better position to partner with the North Carolina Center for Automotive Research.

### Lenoir Community College
- **Funding:** $12,500.00
- **Description:** To expand the Automotive Customizing Technology program with additional equipment and to upgrade current equipment. The goal is to enhance the safety of the lab environment, broaden the valuable skill sets imparted on our students.

### Mitchell Community College – Small Business Motorsports Resource Center
- **Funding:** $12,500.00
- **Description:** To establish a Small Business Motorsports Resource Center (SBMRC) to assist local entreprenuers in establishing business relationships with members of the motorsports industry and to provide training opportunities to entrepreneurs interested in targeting this business segment. The (SBMRC) will collaborate and share information with other SBC’s throughout North Carolina.

### Mitchell Community College
- **Funding:** $12,500.00
- **Description:** To develop and support high tech equipment, a Motorsports Engineering Certificate Program, embedded within the Mechanical Engineering Associate Degree. The grant funding will be used to help the college purchase a Dimension SST 1200 Printer which will support the Motorsports Engineering course objectives.

### Sandhills Community College
- **Funding:** $12,500.00
- **Description:** To support two courses, Drag Race Vehicle Preparation and Data Acquisition Systems. To retrofit a dragster that the college currently owns to meet current IHRA safety standards, buy a transport trailer to haul the dragster from campus to the Rockingham Dragway to hold laboratory sessions and racing internships, and a range of small tools and equipment which will become part of the traveling cache of teaching tools for the courses.
March 14, 2008

Dr. Pocahontas Jones  
Dean of Curriculum Programs  
Halifax Community College  
P. O. Drawer 809  
Weldon, NC 27890

Dear Dr. Jones,

This is to notify you that the modification of your local application as submitted on February 29, 2008 for funding under the Carl D. Perkins Vocational and Technical Education Act of 1998 (Public Law 105-332) has been approved.

Thank you for your cooperation in the development of your local application and this modification that are to serve as your guide in the expenditure of Federal Vocational Education funds.

We wish you every success in the implementation of your programs. If we can be of assistance to you, do not hesitate to contact us.

Sincerely,

Elizabeth C. Brown, Director  
Federal Vocational Education  

ECB:bh

MAILING ADDRESS: 5022 MAIL SERVICE CENTER – RALEIGH, NC 27699-5022  
Street Address: 200 West Jones – Raleigh, NC 27603-1379 – 919-733-7051 – Fax 919-733-0680  
AN EQUAL OPPORTUNITY EMPLOYER

C: Dr. Griffin
ITEM 2 – EARMARKS

Dr. Ervin Griffin, Sr.
Halifax Community College
100 College Drive
Weldon, NC 27890

Dear Dr. Griffin, Sr.:

Thank you for submitting an Appropriations Request for fiscal year 2009.

As you may know, Congress each year considers several appropriations bills that provide for the common defense of the United States and to provide for the general welfare of our citizens.

The House of Representatives has developed rules and practices for the consideration of additional appropriations measures requested by individual members of Congress, referred to as “Earmarks.” The practice of earmarking has become the target of much unfair criticism but Congress has elected to continue this practice. In order to become more accountable, we have imposed very strict conditions regarding transparency and relevancy of the earmark request.

Your earmark request has been submitted to the Committee on Appropriations for consideration in the FY ’09 budget. Your request was submitted as a priority request. I will keep you informed as to the status of your request as the process moves forward.

Please know that the Committee has complete jurisdiction to accept, modify or reject any request received from members of Congress.

If you have any questions, please contact Saul Hernandez or Ken Willis of my staff at (202) 225-3101.

Thank you very much.

Very truly yours,

G. K. Butterfield
Member of Congress
April 10, 2008

Northampton County
Office of the County Manager
P.O. Box 808
Jackson, NC 27845

RF: Northampton County FY 08-09 Operating Budget

Dear Mr. Jenkins,

Halifax Community College thanks Northampton County for the $20,000 in county appropriations given during Fiscal Year 2007-2008. The funding received was applied towards salaries for our maintenance and housekeeping staff.

The college wishes to submit a request for $30,000 in county appropriations for Fiscal Year 2008-2009. This equates to an increase of $10,000.

The funding we are requesting for Fiscal Year 2008-2009 will be applied towards salaries in areas of maintenance and security. In the wake of the tragic events at Virginia Tech, Halifax Community College has taken steps to increase security on our campus by adding a campus police officer. The campus police officer will be a sworn law officer with the power of arrest. Our current security officers (one day officer and one evening officer) will continue to lock/unlock buildings, control parking, and make bank deposits. The new police officer will move about the campus on routine patrols monitoring student activities and visitors to our campus. He will be responsible for enforcing the HCC Security Policy and conducting emergency drills to ensure all employees and students are prepared in the event of an emergency. This added position is the reason we are seeking an increase in our county appropriation.

We thank Northampton County for the opportunity to submit this request and look forward to your response. Please call me at 252-536-7269 should you have any questions regarding our request.

Respectfully,

Deborah A. Armstrong
Vice President Administrative Services
Mr. Johnnie Stevenson  
1304 Hamilton Street  
Roanoke Rapids, NC 27870

Dear Mr. Stevenson:

Congratulations on your selection to be a recipient of the North Carolina Community College System Academic Excellence Award. You and the other award recipients will be honored April 16, 2008, at a luncheon that will be held from 11:45 a.m. to 1:30 p.m. at the Hilton North Raleigh on Wake Forest Road in Raleigh. We are very excited about recognizing the academic accomplishments of our community college students and look forward to your participation.

During the program, there will be a musical tribute to the award recipients by Alison Rawleigh from Wayne Community College. At the beginning of the musical presentation, we ask that you and the other students quietly leave the ballroom and line up outside the ballroom. Please line up by the number you will find on the back of your name badge, which you will be given when you arrive at the luncheon.

The awards recognition ceremony will be similar to a graduation. Each award recipient will be called forward and presented with a plaque. The student with the number “1” will be the first to receive a plaque and “116” will be the last. When your name is called, please walk quickly across the stage, accept your plaque, shake hands with the presenters, pose for a photograph and exit the stage. Then you may return to your table. Any further directions will be provided at the awards luncheon.

If you have questions before the event, please call me at (919) 807-7159 or email me at deeses@nccommunitycolleges.edu. I would also like to ask you to verify the spelling of your name. If it is incorrect, please call or email me.

Again, congratulations on your academic achievements, and I look forward to seeing you at the luncheon.

Sincerely,

Stephanie Deese  
Co-Chair  
Academic Excellence Awards Committee

SD:bl.  
c: Dr. Ervin Griffin, Sr.
       Mr. Thomas Schwartz
ITEM 5 – PUBLIC SAFETY TRAINING CENTER

Dr. Ervin V. Griffin, Sr.
President

April 21, 2008

Dear Mr. Carter:

Halifax and Northampton counties share a great deal more than a county line and the Roanoke River. The two counties share economic challenges as well as the benefits of rural life that are envied by those in more urban areas. In addition, the two community colleges that serve the counties share a history of collaboration and a mission to provide quality education and promote workforce development. Halifax Community College (HCC), like Roanoke Chowan Community College (RCC), is dedicated to supporting all economic incentives that are mutually beneficial to both counties.

Three years ago, Halifax Community College’s Basic Law Enforcement Training (BLET) program developed and publicized a plan for a Public Safety Training Center. The BLET Director, Wes Terry, visited area community colleges and law enforcement agencies and consulted with fire and rescue personnel to implement the plan. HCC administrators presented the plan to the Halifax County Commissioners in the fall of 2006 in the hopes of obtaining support for a location. Since that time, the College has continued to plan for the Center and is still seeking a suitable location and funding. HCC has offered law enforcement, fire, and rescue training through curriculum and Continuing Education programs for many years. Our reputation as a provider of quality education in these areas is acknowledged throughout the northeast region of the State. Enrollment in all of our public safety programs has grown beyond our capabilities to expand further.

The plans underway between Northampton County and Roanoke Chowan Community College to build a training center are an excellent opportunity for Halifax Community College and Halifax County to partner with you in this project. Since half of Northampton County is in HCC’s service area, it is an obvious collaboration. With our well-established programs and the location in Northampton County, HCC and RCC can make the dream of a state-of-the-art regional public training facility a reality. By working towards a common goal, Halifax and Northampton counties can provide our citizens with a much needed facility and training program by combining resources.

I welcome the opportunity to discuss the plans for collaboration with you.

Sincerely,

Ervin V. Griffin, Ed.D.

cc: Dr. Stanley Edwards, Chair HCC Board of Trustees
Tony Brown, Halifax County Manager
April 21, 2008

Dr. Ralph Soney, President
Roanoke Chowan Community College
109 Community College Road
Ahoskie, NC 27910

Dear Dr. Soney:

Halifax and Northampton counties share a great deal more than a county line and the Roanoke River. The two counties share economic challenges as well as the benefits of rural life that are envied by those in more urban areas. In addition, the two community colleges that serve the counties share a history of collaboration and a mission to provide quality education and promote workforce development. Halifax Community College (HCC), like Roanoke Chowan Community College (RCC), is dedicated to supporting all economic incentives that are mutually beneficial to both counties.

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I welcome the opportunity to discuss the plans for collaboration with you.

Sincerely,

Ervin V. Griffin, Jr. D.

cc: Dr. Stanley Edwards, Chair HCC Board of Trustees
Tony Brown, Halifax County Manager
Dr. Ervin V. Griffin, Sr.
President

April 21, 2008

Dear Mr. Jenkins:

Halifax and Northampton counties share a great deal more than a county line and the Roanoke River. The two counties share economic challenges as well as the benefits of rural life that are envied by those in more urban areas. In addition, the two community colleges that serve the counties share a history of collaboration and a mission to provide quality education and promote workforce development. Halifax Community College (HCC), like Roanoke Chowan Community College (RCC), is dedicated to supporting all economic incentives that are mutually beneficial to both counties.

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I welcome the opportunity to discuss the plans for collaboration with you.

Sincerely,

Ervin V. Griffin, Ed.D.

cc: Dr. Stanley Edwards, Chair HCC Board of Trustees
Tony Brown, Halifax County Manager

100 College Drive
Phone: (252) 538-HCC1
Fax: (252) 536-2100
E-mail: griffine@halifaxcc.edu
Web site: www.halifaxcc.edu