My report will be succinct and divided into the following sections in accordance with NCAC 02C.0209. The sections will include activities in the following areas:

- General Administration
- Relationships including:
  - Internal relationships with faculty, staff, students, and trustees; and,
  - External relationships with business and industry, the media, governmental bodies, and the general public
- Personal Attributes
- Personnel Administration
- Fiscal and Facilities Administration
- Academic Administration

Felt sworn in as HCC Trustee

Michael Felt, left, was sworn in during the March 27 meeting of the Halifax Community College Board of Trustees. Felt replaces former trustee Reginald Baird. Pictured swearing in Felt is HCC Personnel Officer Delois Mercer.
During the month of March and April, Dr. Griffin attended/ participated or was represented in the following meetings.

- **March 26, 2012** - Daniel Lovett Meeting  
  BLET Candidate interview with Clara Faison
- **March 27, 2012** - HCC Board of Trustees Personnel Committee Meeting  
  HCC Board of Trustees Meeting
- **March 28, 2012** - HCC Literacy Education Learning Student Orientation
- **April 2, 2012** - Executive Staff Meeting  
  PRIDE Meeting
- **April 3, 2012** - RVEC Meeting  
  PRIDE Introduction  
  Jackie Hough Interview with Dr. Griffin and Mr. Avent
- **April 5, 2012** - Roanoke Valley Chamber of Commerce Meeting
- **April 11, 2012** - HCC Continuing Education Class in Hollister
- **April 12-13, 2012** - NCACCT Law Seminar
- **April 13, 2012** - Brunswick Community College Presentation
- **April 16, 2012** - Executive Staff Meeting Dr. Stephanie Williams Reception  
  (Vance-Granville Community College)
- **April 19, 2012** - NC Community College Excellence Event 2012

**General Administration**

**Foundation/Marketing**

**Internal and External Activities**

Member(s) of the Institutional Advancement team:

- Met with Mr. Mitchell Robinson in reference to the Institutional Advancement and Foundation budgets
- Met with Mr. Howard, Mr. Robinson and Ms. Jolley to discuss The Centre budget and Centre contracts
- Met with Daniel Lovett on Title III Grants
- Attended Webinar on Strengthening Institutions Program Technical Assistance
- Met with Alumni Affairs Committee Chairperson
- Attended president’s executive team meetings
- Held and attended Institutional Advancement team meetings
- Held and attended weekly meetings with Ashley Kopp-eTapestry representative
- Completed HCC’s CCR Registration

**HCC Foundation Inc.**

- HCC Foundation correspondence sent to current, retiring and prospective board members
- Met with institutional advancement staff and started plans for the fall golf tournament
- Continued work to enhanced the donor database (eTapestry)
• Met with the HCC Foundation Inc. auditor and Mitchell Robinson

Grants
Members of the Institutional Advancement team:
• Worked with Kelly Harvey to complete the Clinical Site Development Grant
• Began working with Mr. Stansbury, Dr. Gavin and Mrs. Swink on a NSF Grant

Print Shop
Total requests completed: 79
The Halifax Community College print shop processed a total of 52 jobs for the month of March 2012. The breakdown is as follows:

• 44 Black & White jobs
• 35 Color jobs
• 28,591 individual pages printed
• 111 required design process

Public Information
In March 2012, 21 news releases were written and distributed, 12 photography sessions were conducted, two President’s Perspective columns were written and 40 email messages were sent to the student body.

Administrative Coordinator
• Bonnie Benthall set up meetings for office Interim VP and staff members of institutional advancement
• Bonnie Benthall worked the women’s conference
• Bonnie Benthall worked the men to men summit
• Bonnie Benthall attended the PRIDE induction ceremony
• Bonnie Benthall worked with the HCC financial aid director to finalize the spring awards for scholarships.
• Bonnie Benthall worked on scholarships and also accepted scholarship applications for the fall 2012 and spring of 2013 school year.

The Centre

The following events were held at The Centre in March 2012:
• Mar. 8 - HCC’s Juniors Learning About Careers (J.L.A.C) Set Up
• Mar. 9 - HCC’s Juniors Learning About Careers Event
• Mar. 10 – Union Mission Concert “Union Mission Presents”
• Mar. 13 - HCC – “A Journey In A Rise From Slavery” encore performance
• Mar. 15 - HCC’s Student Government Association – Game Show Event
• Mar. 16 - HCC & Halifax Regional Zumba Class Fundraising Event
• Mar. 19 - HCC’s Women Of Excellence Conference Set Up
Title III/P.R.I.D.E. of Halifax

PRIDE hosts fifth annual Men to Men Summit at HCC
WELDON, N.C. – The Preparing Men for Intellectual, Academic & Educational Success (PRIDE) of Halifax Male Mentoring Program hosted the fifth annual Men to Men Summit at The Centre at Halifax Community College (HCC) on April 4. "Am I My Brother’s Keeper?" was this year’s theme. The keynote speaker was Bakari Sellers of the South Carolina General Assembly and House of Representatives. An estimated 480 people attended the event.

Accomplishments

Recruitment
- 6 new applications processed
- PRIDE database updated
- Completed 6 new student orientations
- Sent invitation post cards to all HCC men

Nelson speaks to HCC Faculty and Staff during Summit

Dr. Angelia Nelson
Coordinated & Collaborative Activities @ HCC and external

- The Title III/PRIDE Director attended the North Carolina Community College System 3M Advisory Committee meeting in Greensboro, NC
- Two HCC chaperones and 9 men attended the North Carolina Central Propelling Undergraduate Students Higher (PUSH Minority Male Symposium
- Sent MTM Summit invitations to all HCC men via mail & email. Prepared letters and post cards for Roanoke Valley Early College Men. Advertised the Summit via Roanoke Rapids Daily Herald.
- Sent PRIDE Induction invitations via mail and hand outs.
- Completed MDC JobsNow Training Workshop with Sherida Gholston and Howard Epps. Received certificate of completion.
- Arranged an MDC JobsNow training workshop for two additional success coaches-Linda Smith, Gladys Askew, and Patricia Pryor. Dana Scott will also be in attendance.
- Coordinated expungement workshop with Daryl V. Atkinson, Staff Attorney for the Southern Coalition for Social Justice, Durham, NC Daryl Atkinson to update students on revised expungement policies.
- PRIDE participants attended the Dental Hygiene Program Information Session
- Conducted HCC State Vehicle Car Wash
- PRIDE men provided registration assistance during the Women of Excellence Workshop
- Sponsored 3 MORE (Minimizing Obstacles the Reduce Empowerment) wrap sessions: 1) Respect, 2) Fatherhood, 3( Academic performance and success
- Followed up with William R. Davie Middle school to arrange monthly mentoring relationships.
- Coordinated PRIDE fund raiser by raffling a Kindle Fire Tablet PC.
- Facilitated 2 power Friday sessions with Roanoke Valley Early College
- Coordinated Executive Board Officer elections

Halifax Community College PRIDE Program inducts class

Photo cutline: The Preparing Men for Intellectual, Academic & Educational Success (PRIDE) of Halifax Male Mentoring Program hosted its annual induction ceremony at The Centre at Halifax Community College on April 3. This was the first year for inducting Roanoke Valley Early College students into the program.

- HCC choir held four rehearsals to prepare for the graduation ceremony in May.
HCC choir held one business meetings to further discuss fund raising strategies, rehearsals, the March - May activities calendar and upcoming performances including the Men to Men Summit,

HCC gets technology upgrades in Building 100

Halifax Community College (HCC) can now boast of having a second information highway room on campus in Building 100, Room 108 where students can receive real-time instruction from instructors in locations around the world. Classes can be broadcast from HCC to students in other areas as well. New upgrades include Internet capability, a Blu-ray player, CD/DVD, document projector, surround sound and a smart podium. The total cost of the project was around $75,000 and was funded by a U.S. Department of Education PBI grant. Pictured is the audience gathered for the economic impact study news conference on Nov. 8. The information was presented in real-time from a remote site.

On-going Projects Activities

- Preparing for 2012 Men to Men summit week activities including Man to Man Discussions Seminar and the Induction Ceremony
- Power Friday Sessions with Roanoke Valley Early College Men
- HCC state vehicle car wash
- Preparing internal marketing pieces for all P.R.I.D.E. program and activities
- Conducting pre-advising/registration sessions including schedules, grades, and graduation plans/requirements
- Collecting participant statistics and evaluate student academic, personal, and social development needs
- Updating P.R.I.D.E. database and Website
- Updating P.R.I.D.E. participant personal folder

Relationships (Internal and External)
To maintain good communication internally, ensuring a wholesome institutional climate, and maintaining them externally

Internal/External Relationships

Dr. Griffin is active with the following Boards and Organizations:

- Halifax County Business Horizons, Inc.
- American Association of Community Colleges – Commission on Diversity, Inclusion and
Equity
- Area Health Education Centers Regional Advisory Board
- National Advisory Council of the American Student Association of Community Colleges
- Halifax County Economic Development Commission
- Roanoke Rapids Rotary Club Past President
- Choanoke Area Development Association (CADA) Board of Directors
- Southern Association of Colleges Reaffirmation Team
- Roanoke Valley Chamber of Commerce Board of Directors (Ex-Officiate), Chair of Education Committee
- North Carolina State Community College Leadership Advisory Committee
- North Carolina Association of Community College Presidents, Vice Chair of the Finance Committee
- North Carolina Community College Systems Performance Funding Committee

Personal Attributes
Includes communication skills, people-oriented skills, moral character, and personal Characteristics

Personnel Administration
Includes the president’s ability to recommend qualified individuals, follow personnel policies and procedures, evaluate staff performance, and provide opportunities for staff development and accessibility to staff

- Mr. Ronald Byrd – Housekeeper 300 Building

Fiscal and Facilities Administration
Includes campus maintenance, budget development process, budget control, resource development program, foundations, facilities master plan, and an institutional budget that reflects the goals and objectives of the institution.

HCC Bookstore hosts Grad Fair 2012

The Halifax Community College Bookstore sponsored the fourth annual Grad Fair for all upcoming graduates on March 27 in The Centre. There was no cost to attend. The event featured a one-stop shop for all essential graduation needs. Graduates had the opportunity to purchase invitations, class rings, diploma frames, take professional cap and gown pictures and register for door prizes. Each graduate also received a free gift and refreshments.
- Met with Dr. Rhoades and Joanne Jolly to discuss equipment security in the Centre on 3/12/12. *(Bob Howard, Ray Hester, Jerry Thompson, Sgt. Bob Lufkin)*
- Met with Child Care division to discuss staffing issues on 3/13/12. *(Bob Howard, Vicki Collier, Mitchell Robinson)*
- Met with Hunter Taylor concerning dumpster issues near the Auto area on 3/13/12. *(Bob Howard, Ray Hester)*
- Met with HCC Trustee (Finance Committee Chairman), Jay Baker, to discuss Finance Committee schedule and operations on 3/14/12. *(Bob Howard)*
- Attended meeting with Harvey Smith of Weldon City Schools and RV Early College staff (Dr. Monica Smith-Woofter, Thomas Bracy) to discuss Early College wireless access on 3/15/12. *(Jerry Thompson, Bob Howard)*
- Meeting to discuss security of college 3/15/12. *(Sgt Bob Lufkin, Bob Howard)*
- Attended ACCBO Conference in Greensboro on 3/20 – 3/21/12. *(Bob Howard, Laura Cobb)*
- Met with Board Finance Committee on 3/22/12. *(Bob Howard, Mitchell Robinson)*
- Met to discuss Book Store Security and hours of operation on 3/22/12. *(Bob Howard, Doris Garner, Sgt. Bob Lufkin)*
- Met with Faculty Senate to discuss pay for overtime hours on 3/22/12. *(Bob Howard, Delois Mercer)*
- Met with Wayne Jenkins, Northampton County Manager, to discuss HCC needs for FY 2012 – 13 on 3/26/12. *(Bob Howard, Mitchell Robinson)*
- Attended HCC Board of Trustees meeting on 3/27/12. *(Bob Howard, Mitchell Robinson)*
- Attended Financial Aid meeting in Raleigh sponsored by NCCCS office with Dean Barbara Hasty, Tara Keeter, and B.T. Brown on 4/2/12. *(Bob Howard)*
- Met with Dr. Dianne Rhoades and Joanne Jolly regarding Centre Financials on 4/3/12. *(Bob Howard, Mitchell Robinson)*
- Met with Janet Cliser and BB&T representatives regarding Financial Literacy training for staff and students on 4/4/12. *(Bob Howard)*
- Meet with Curriculum and Accounting staff to track Perkins Grant budgeting on 4/5/12. *(Tina Curry)*
- Met with Dr. Holmes to discuss Voluntary Shared Leave 4/6/12. *(Bob Howard)*
- VP Bob Howard met with his Direct Report Staff and Financial Services staff to discuss the “definition of confidential information and how we work with confidential information” on 4/10/12.
- Participated in Business Officers Call-In meeting with System Office on 4/10/12. *(Bob Howard, Mitchell Robinson, Tina Curry, Laura Cobb, Gloria Hendricks, Patricia Gonshor)*

**HCC Child Care Center hosts Easter Egg Hunt**

The Halifax Community College (HCC) Child Care Center staff hosted an Easter egg hunt for children in its center on April 5 at the campus. Students from Weldon STEM High School also participated, completing community service hours while working with the children. The high school students’ involvement was funded by the “Prepare for Success” grant, which is a teen outreach program.

- Attended a 40 Front-line Supervisor Course last month here at HCC.
- Attended 24 Hrs of Mandatory Law Enforcement training in March and 16 hrs of Under Water Rescue Training at HCC.
- Attended the Active Shooter Drill preparation meetings.
- Attended meetings with IT and Maintenance about video system.
- Attended meetings with Centre Staff about increasing security for the Centre.
- Met with Wes Terry and Greg Parker regarding Armory.

Other:
- Parking lot located west of Building 100 (off Room 108) was closed for paving and striping on 3/21/12.
- Book Store sponsored a Grad Fair at the Centre to provide information to 2012 graduates on 3/27/12.
- Annual Enrollment for health insurance was held in Payroll & Personnel. Effective July 1, there has been a premium rate increase of 5.3% (Patricia Gonshor, Delois Mercer)
- Retirement Celebration held for David Graves, Housekeeper. Mr. Graves was an employee with HCC for seven years.
- Submitted 2012 - 2013 HCC Budget Request to Wayne Jenkins, Northampton County Manager. HCC requested the amount of $25,000 to support a groundskeeper/housekeeper position on 3/27/12.

Academic Administration
Includes educational programs that are relevant to community, student, and business and industry needs:

College
- Dr. Holmes attended Executive Staff Meeting March 5, 2012.
- Dr. Holmes attended meeting with Dean Brown March 7, 2012.
- Dr. Holmes attended meeting with Luann Riddick from ECSU March 8, 2012.
- Dr. Holmes attended meeting with Joelle Angel March 9, 2012.
- Dr. Holmes attended meeting with Luann Riddick from ECSU March 14, 2012.
- Dr. Holmes attended meeting with Dr. Suber from St. Augustine’s University March 15, 2012.
- Dr. Holmes attended Executive Staff Meeting March 21, 2012.
- Dr. Holmes attended meeting with Shaun Stokes and Faculty Senate March 22, 2012.
- Dr. Holmes attended Graduation Expo on March 27, 2012.

Curriculum & Instruction

- The School of Arts and Science work with the institutional advancement office to link scholarship opportunities with the school’s webpage.
- The Design Club of HCC held an Art Show at Becker Village Mall on March 17, 2012.
- HCC Cosmetology had the pleasure of servicing members of the Warren County Charisma Cheerleading Squad.
HCC School of Business visits Weldon STEM High School

Photo cutline: Faculty from the Halifax Community College School of Business visited students at the Weldon STEM High School on March 29. Pictured with the students are: Program Head of Computer Information Technology Emmanuel Obi, second from left, and Chair of the School of Business Lateef Balogun, third from left.

Photo cutline: Faculty from the Halifax Community College School of Business visited students at the Weldon STEM High School on March 29. Pictured with the students are: Program Head of Computer Information Technology Emmanuel Obi, second from left, and Advertising/Graphics, Instructor, Johnnie Rascoe, third from left.

- The Greenhouse and Grounds Maintenance department planting plugs for the spring plant sale is 98% completed. Spring Plant Sale dates are set for April 16-21, 24-27, 30-May 3, 2012.
- The Human Service Technology Department is continuing to work on coordinating and recruiting Human Service Tech students for the Human Service Tech Club. In addition, the department is currently working on developing ways for recruitment of high school students for the program.
- Ms. Teresa Mayle presented a workshop on “Test Anxiety and Stress Management” March 19, 2012 for students in the Early Childhood Program.
- March 28, 2012, Clinical Site Developmental Grant application was turned in to Area L AHEC to potential $10,000 grant.
- Completion of Commission on Dental Accreditation (CODA) Site Visit with Dental Hygiene on March 1, 2012. Congratulations To Verna High and the Dental Hygiene Department!
- Senior nursing students and nursing faculty was treated to a luncheon by Halifax Regional Medical Center in honor of the students’ impending graduation.
- Kelly Harvey attended the North Carolina Conference of Directors of Associate Degree
- Josephine Reid compiled student interest survey for learning communities to be distributed to students by the end of semester (May 2012).
- Josephine Reid completed proposal for QEP and Student Support Services partnership and Summer Bridge Program (as a result there is a Summer Bridge component for Summer 2012).
- Josephine Reid completed and submitted QEP Impact Report of Student Learning Outcomes which identified strengths and weaknesses in the QEP Circle Program (March 2012).
- Shauna Jones attended and chaperoned HCC SGA members on the weekend N4SGA Conference in Durham, NC.
- Shauna Jones participated in SGA Campus Clean Up activities.
• Thomas Bracy is preparing for next year’s enrollment process. Continuing to work with Admissions to prepare for the Fall 2012 registration process.
• Thomas Bracy continues to help RVEC students earn community service hours.
• The end of year RVEC Awards/Recognition Ceremony is scheduled for Monday, May 21, 2012 at 9:00 a.m.

Enrollment Management & Student Services
• The Registrar and Assistant Registrar coordinated the Regional Registrar’s meeting that was held on our campus on March 23, 2012 from 9:00 a.m. – 2:00 p.m. in 401.
• The Director of Admissions and Recruitment Services and the Admissions Officer traveled to Elizabeth City State University (March 14, 2012) to discuss Transfer Agreement Policies and ECSU Scholarship funds for associate degree graduates.
• Dean of Student Services and Enrollment Management coordinated the Professional Development for Halifax Community College’s Rally Point Leaders. There were 4 workshop dates identified. Participants chose a date that was convenient for them. Dr. Kevin, HCC’s Fire Service/ EMS Coordinator/ Instructor was the presenter.
• The Director of Admissions and Recruitment Services (DARS) coordinated the arrival of two ECSU representatives to our campus. The representatives talked with interested students about the requirements $3,800 annual scholarship. There were 12-15 students in attendance. ECSU took about 12 applications back to their campus for transfer students.
• Dr. Galvin, Science Instructor, talked with the students about HCC’s transfer program.
• The Student Success Center Coordinator reported that the Student Success Center has served a total duplicated head count of 1,835 students, generated 1,717.58 hours, this equals 3.35 FTE.
• Student Success Center tutorial requests range from ACC 120-122, BIO 111-169, ENG 75-243, Computers classes, Math 50-175, NET classes, OST classes, PSY 118-281, and WEB classes.

Continuing Education & Community Services
The Continuing Education Team continues to provide quality services to Weldon and the surrounding areas. Extensive renovations were recently completed at Lake Gaston Community Center. An Open House is slated for Saturday, April 21 at 12:00. Everyone is invited to attend. Continuing Education classes that were delayed due to the renovations were resumed the week of April 2. Additionally, we are pleased to share the following highlights:

HCC recognizes Certified Nurse Aide completers, March 26

Photo cutline: Pictured are, front row from left, Instructor Sue Ramsey, RN, Christy Babb Gibson, Shakelia Lushue Rivers; back row from left, Jacklyn June Clark, Tegan Elizabeth Everett, Clara Denise Squire, Lauren Michelle Sutherland, Stephanie Lynn Beasley and Amanda Grace Hubbard.
• HCC hosted an Advanced Medical Life Support class from the National Emergency Medical Services organization. This was HCC's first class since receiving approval as a teaching site for this program.

• Roanoke Rapids Sanitary district donated a mobile leak trailer to the fire program. HCC has used this trailer in the past to help train firefighters and local businesses dealing with hazardous material leaks. This leak simulator will continue to be used in the same manner.

• The Literacy Education Program held a successful Spring Semester Student Orientation. Dr. Griffin, Dr. Palmer, Dr. Hasty, and Sgt. Lufkin were the guest speakers on 3/28/12.

• Fifty-six GED graduates’ names will appear on this year’s Graduation Program: Several follow-up telephone calls have been made to graduates encouraging them to participate in the ceremony.

• GED Testing was held on-campus (3/13/12, 3/14/12 & 3/28/12).

• GED Testing was held at Tillery and Caledonia Correctional facilities:
  - Tillery Correctional GED Test Dates: 3/8/12 & 3/22/12
  - Caledonia Correctional GED Test Dates: 3/15/12 & 3/29/12

• The outreach computer skills class is progressing nicely in Hollister. Ellen Grant, Computer Skills Specialist is the instructor. HCC and the Hollister community are both pleased with this initiative.

• Recent Project Approvals:
  - Kapstone
    - Project Costs $136,890
    - Administrative Allowance $13,689
  - Air Boss
    - Project Costs $28,280
    - Administrative Allowance $2,828

• Larry Crisafulli, Business and Industry Coordinator, recently received his Lean Six Sigma Black Belt Certification thru North Carolina State University. The tuition ($14,000) for this venture was defrayed by the North Carolina Community College System. Mr. Crisafulli was one of twelve people chosen for participation in this initiative.

Institutional Effectiveness
• Dr. Imasuen shared the modified draft of the 2013-2017 Institutional Goals and Objectives, Mission, Vision, Value Statements with staff and faculty members at HCC through GroupWise e-mail.

• Dr. Imasuen continues to meet and assist staff and faculty members with assessment, data and IE work. On-going process.

• Dr. Imasuen involved the participation of the entire college with feedback in the modified of 2013-2017 Institutional Goals and Objectives, Mission, Vision, Value Statements through the use of HCC Intranet.

• Goals and Objectives, Mission, vision, Value Statements.

• Dr. Imasuen is collecting on-going data gathering for Fact book.
Dr. Imasuen is collecting on-going data gathering for Peterson survey.
Dr. Imasuen is collecting data for Wintergreen survey.
Dr. Imasuen is a participant in the Leadership Roanoke Valley seminars (a tour of the Caledonia facility).

Student Government Association
PRESIDENT’S REPORT
April 24, 2012

ITEM 1 – Thank You

ITEM 2 - North Carolina Community College Systems Office
(Interior Design A30220)

ITEM 3 – North Carolina Community College Systems Office
(Accounting A25100)
ITEM 1 – Thank You

The family of
Robert Lewis White
acknowledges with grateful
appreciation the kind expression
of your sympathy.

Dr. Griffin and Staff, M.D.

We truly appreciate your kind expression of
sympathy during this difficult time by the phrase
that was sent to us. We also appreciate your
thoughts at this time.

Jerry and Robert Harper
ITEM 1 Cont. – Thank You

LETTER OF GRATITUDE

Dr. Ervin Griffin, Sr. President/CEO

I briefly want to thank you and your staff, for helping me in my great time of need. With this help I will be able to further enhance my intellectual future for a better Society for all. Realizing that this avail was not a necessity makes me more than obliged, dedicated to my studies. Once again thank you for your words of encouragement and those helping hands.

Sincerely: Sylvester Emanuel Wilson JR.
ITEM 2 - North Carolina Community College Systems Office  
(Interior Design A30220)

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM  
Dr. R. Scott Ralls, President

March 29, 2012

Dr. Ervin V. Griffin Sr. President  
Haliﬁax Community College  
Post Ofﬁce Drawer 809  
Weldon, North Carolina 27890

Dear Dr. Griffin:

On behalf of the North Carolina State Board of Community Colleges, I am approving your request for termination of the following program effective Fall 2012:

Interior Design (A30220)

Our records have been updated to reﬂect the program termination. We appreciate your assistance in helping us maintain the accuracy of the status of programs for your college.

With kindest regards, I am

Sincerely,

R. Scott Ralls

RSR/JE/gr

cc: Dr. Erica Holmes  
Dr. Sharon E. Morrissey  
Mr. Van Wilson  
Ms. Elizabeth Self  
Ms. Jennifer Frazelle  
Ms. Rebecca Sayers
ITEM 3 – North Carolina Community College Systems Office
(Accounting A25100)

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
Dr. R. Scott Ralls, President

April 10, 2012

Dr. Ervin V. Griffin Sr, President
Halifax Community College
Post Office Drawer 809
Weldon, North Carolina 27890

Dear Dr. Griffin:

On behalf of the North Carolina State Board of Community Colleges, I am approving your request for termination of the following program effective Spring 2012:

Accounting (A25100)

Our records have been updated to reflect the program termination. We appreciate your assistance in helping us maintain the accuracy of the status of programs for your college.

With kindest regards, I am

Sincerely,

R. Scott Ralls

RSR/Hl/gr

cc: Dr. Erica Holmes
    Dr. Sharon E. Morrissey
    Mr. Van Wilson
    Ms. Elizabeth Self
    Ms. Jennifer Frazelle
    Dr. Htmi Lahoud
    Ms. Rebecca Sayers