

THE DEADLINE TO APPLY FOR GRADUATION IS MARCH 15, 2010!!!!

APPLICATION FOR GRADUATION

Graduation Requirements:

1. You are required to meet with your advisor and attach an updated copy of the advisor's check sheet to your application (with your name, ID #, advisor's signature and date).
2. Successful completion of all course requirements for the student's selected curriculum is required with the following stipulations:
 - a. At least 25% of curriculum course requirements must be completed at HCC.
 - b. A minimum CGPA of 2.00 ("C") must be attained for the required course work.
 - c. All financial obligations must be met (library, business office, etc.).
 - d. The cost of graduation for curriculum students is covered in student fees;

GED STUDENTS desiring to participate in the commencement ceremony must pay the actual cost of their cap and gown (\$30.00). **This must be paid to the Cashier at the time you apply for graduation.**

To graduate this May, you must complete ALL program requirements BY THE END OF SPRING TERM.

CAP AND GOWN ORDERS!!!!

All students are encouraged to participate in commencement ceremonies. **ALL STUDENTS PARTICIPATING MUST PLACE AN ORDER FOR A CAP AND GOWN. CAPS AND GOWNS ARE ORDERED THROUGH THE BOOKSTORE. CAP AND GOWN ORDERS MAY BE PLACED THROUGH THE BOOKSTORE BEGINNING December 1, 2009. YOU MUST TAKE A COPY OF THIS APPLICATION WITH YOU WHEN YOU PLACE YOUR CAP AND GOWN ORDER. All cap and gown orders must be placed NO LATER THAN FRIDAY, APRIL 2, 2010.**

PLEASE PRINT NAME EXACTLY AS YOU WANT IT ON YOUR DIPLOMA!!!!
MUST BE YOUR LEGAL NAME!!!!

FIRST MIDDLE (OR MAIDEN) LAST

ADDRESS _____ Ph# _____
Street/P.O.Box City State Zip

ID number: _____ Advisor _____

NAME OF CURRICULUM GRADUATING FROM: _____
(NOTE: YOU MUST COMPLETE A SEPARATE APPLICATION FOR EACH CURRICULUM YOU ARE FINISHING)

<u>CIRCLE ONE:</u>	Associate Degree	Diploma	Certificate
<u>TERM YOU EXPECT TO FINISH GRADUATION REQUIREMENTS:</u> FALL SPRING SUMMER			
DO YOU INTEND TO PARTICIPATE IN THE COMMENCEMENT CEREMONY IN MAY? YES ___ NO ___ (THOSE NOT PARTICIPATING IN COMMENCEMENT WILL BE CHAGED A \$25.00 PROCESSING FEE, AND BE UNABLE TO GET THEIR DIPLOMA UNTIL AFTER June 1, 2010)			
Application submitted to RO on _____/_____/_____			
SIGNATURE: _____		DATE SUBMITTED _____	