

**THE DEADLINE TO APPLY FOR GRADUATION IS FRIDAY, MARCH 15 BY 5:00 P.M.!!!!**

**APPLICATION FOR GRADUATION**

**Graduation Requirements:**

1. You are required to meet with your advisor and attach an updated copy of the advisor's check sheet (evaluation or degree audit) to your application (with your name, ID #, advisor's signature and date).
2. Successful completion of all course requirements for the student's selected curriculum is required with the following stipulations:
  - a. At least 25% of curriculum course requirements must be completed at HCC.
  - b. A minimum cumulative GPA of 2.00 ("C") must be attained for the required course work.
  - c. All financial obligations must be met (library, business office, etc.).
  - d. The cost of graduation for curriculum students is covered in student fees;

**To graduate in May, you must complete ALL program requirements BY THE END OF SPRING SEMESTER.**

**CAP AND GOWN ORDERS!!!!**

All students are encouraged to participate in commencement ceremonies. **ALL STUDENTS PARTICIPATING MUST PLACE AN ORDER FOR A CAP AND GOWN. CAPS AND GOWNS ARE ORDERED THROUGH THE BOOKSTORE. YOU MUST TAKE A COPY OF THIS APPLICATION WITH YOU WHEN YOU PLACE YOUR CAP AND GOWN ORDER. All cap and gown orders must be placed NO LATER THAN April 1.**

**PLEASE PRINT NAME EXACTLY AS YOU WANT IT ON YOUR DIPLOMA**  
**MUST BE YOUR LEGAL NAME**

\_\_\_\_\_  
FIRST MIDDLE (OR MAIDEN) LAST

ADDRESS \_\_\_\_\_ Ph# \_\_\_\_\_  
Street/P.O.Box City State Zip

ID number: \_\_\_\_\_ Advisor \_\_\_\_\_

NAME OF CURRICULUM GRADUATING FROM: \_\_\_\_\_

**(NOTE: YOU MUST COMPLETE A SEPARATE APPLICATION FOR EACH CURRICULUM YOU ARE FINISHING)**

<b><u>CIRCLE ONE:</u></b>	<b>Associate Degree</b>	<b>Diploma</b>	<b>Certificate</b>
<b><u>TERM YOU EXPECT TO FINISH GRADUATION REQUIREMENTS:</u> FALL SPRING SUMMER</b>			
<b>DO YOU INTEND TO PARTICIPATE IN THE COMMENCEMENT CEREMONY IN MAY? YES ___ NO ___</b>			
Application submitted to RO on _____/_____/_____			
<b>SIGNATURE:</b> _____		<b>DATE SUBMITTED</b> _____	